



April 24, 2013

To: Parents wishing to renew or apply for a scholarship at Secretaría de Educación Pública for Academic Year 2013 – 2014.

In coordination with the Secretaría de Educación Pública, Scholarships Department, the school has established the application of a socioeconomic study for the allocation of scholarships, which is performed by an independent person. This study will allow the proper allocation of the scholarships, trying to benefit needy families; this process does not avoid the obligation to submit all of the documentation requested by SEP on the specified dates.

Procedure to apply for a scholarship at SEP:

1. Print and fill out the socioeconomic study application in our webpage
During the months of April, May and June, 2013.
http://www.jfk.edu.mx/private_info.php?i=62&o=1&n=Scholarships
2. Make an appointment with the person who conducts the socioeconomic study, Lic. Marcela Romay, at the following phone number: 044 442 191 7211.
3. Prepare the following documentation to deliver on the date of the visit.
 - a) Complete Application
 - b) Copy of ID of the parent participating in the study
 - c) Copy of a document that serves as proof of residence (dated within the last 3 months)
 - d) Copy of a document that serves as proof of family income from the last month
4. Pay \$450.00 the day of the study; it can be cash or personal check (non refundable)
5. Respond to the SEP call and meet all of their requirements
<http://www.queretaro.gob.mx/transparencia/detalledependencia.aspx?q=YhT5iDRJbDAzHATrSrNKymyUKTFLBKuVwl8LNQAWKVIjxhhs7Cw50zyt6jVsHVOCpp/FdbSydu1kugQ9zlaENB4yOIsdiYbuKu+qorJSA0tlM9S2yGPKI3jCtqNyo6Y3D+0Fg5ypdCNEiKPVhf2NiW28J6hSM/LMO7besW0X3tgPCZFskqFUkzqKHWP9Acy7h2Ni0d73IM+oTaxqpeEz/03pINn9EuVstQF3N6V1kp61hXUDPqOqOzSYSLpwY9+eHyrR2H+L1cTBcIx0IuKJ3zbMLtiJ7swB3RrEn02pQxLPuW8u4IU197EnwHjaXbUFM4+Ug0VapQw=>
6. New scholarship documentation will be delivered to the Secretaría de Educación Pública on the established date. Repeat scholarships will be delivered to each corresponding section of the School.

It is very important to follow the above-mentioned procedure to be considered a candidate for a scholarship. Otherwise you will be disqualified, regardless of meeting the other requirements. The information and documentation supplied in the socioeconomic study is independent of what is required by SEP and DOES NOT override the SEP procedure.

Regarding school staff, the procedure is performed through the Administrative Department; please go directly.

The completion of the socioeconomic study does not guarantee that you will receive the scholarship.